**KENN CENTRE MANAGEMENT COMMITTEE**

**ANNUAL GENERAL MEETING**

**THURSDAY 24th March 2021 7.00PM**

**VIA MICROSOFT ZOOM**

1. The Chair welcomed five committee members to the meeting.

2. **The minutes of the Annual General Meeting** held on 4th April 2019 were agreed by the meeting and were signed by the Chair as a true record.

**3. Chair’s Report**

**PV presented the following report:**

“When I wrote last year’s Chair’s report, it was a pleasure to report record hire income and big plans for the year ahead. Who knew then what was just around the corner?

This year, there’s been barely any income and even less activity at the Centre.

Despite the pandemic, however, we’ve achieved the two major projects that I outlined in last year’s report. Most of the interior of the Centre has been redecorated and we have been able to purchase staging and sound and light equipment which will enable us to host a wide range of high standard entertainment for the local community and beyond. All we have to do now is to make sure it’s looked after and treated well.

Perhaps I can take this opportunity to thank Coastal Recycling for providing the bulk of the grant, for this kit, and also Alan Connett, our County Councillor and the Parish Council, for their help with this project.

Once again, I am indebted to Elizabeth Harman and Neil Woodward, who have quietly gone about their business behind the scenes, during the pandemic. Elizabeth’s tireless chasing of grants has made a massive difference to our financial position and Neil has been the point of contact for all the Centre’s users and often the bearer of bad news which hasn’t always been well received.

One major help for me this year has been having two vice-Chairs to lean on for additional opinions and advice. I am really grateful to Dom and Mark for being there during the year and of course, I am also extremely grateful to the remaining Committee members for the part they have played in keeping the Centre alive during these unprecedented times.I can’t let this moment pass without a special mention for one of our number who is stepping down, from the Committee, at this AGM. Jackie Sands has been ever present since the beginning of the “We Can Build It” campaign that enabled the creation of the Centre more than a decade ago She chaired the Management Committee from day one until she took more of a back seat when the Centre opened. Her opinion was always worth listening to and the amount of hours she has put in, not just for the Centre, but also for associated groups such as Villages in Action, has been phenomenal. It’s the end of an era and she will be missed.

**4. Treasurer’s Report and Presentation of Accounts**

Elizabeth Harman presented the Treasurer’s Report as follows;

Income for the year amounted to £15,869; more than £32,000 less than the previous year. General expenses were, as expected, lower than 2019/20 at £29,095. Maintenance costs were £9,771 which included the internal redecoration of most of the Centre plus the power washing of the exterior of the building. These schemes were commissioned in the early stages of the pandemic when no one realised how lengthy the shut downs would be.

Funds at 31 January 2018 stood at £26,741.

The Management Committee confirmed the Reserve against unforeseen expenditure should remain at £5,000.

**The acceptance of the accounts was proposed by Peter Vickery, seconded by Neil Woodward and approved by the meeting.**

**5. Election of Chair and Vice-Chair**

Peter Vickery agreed to stand for re-election as Chair. There was no other candidate.

**Proposed by Mark Dowse and seconded by Dom Jinks and approved by the meeting.**

**Dom Jinks and Mark Dowse were nominated, for the post of Joint Vice-Chair, by Neil Woodward and seconded by Elizabeth Harman and approved by the meeting.**

**6. Election of Treasurer**

It was unanimously agreed that the current arrangement of employing Elizabeth Harman to look after the Centre’s finances on a formal basis was extremely successful. The Chair proposed that this arrangement should continue for a further year.

**Proposed by Peter Vickery, seconded by Neil Woodward and approved by the meeting.**

**7. Election of Secretary**

In the absence of anyone willing to take on the role of **Secretary**, the Chair agreed to continue carrying out the required duties until a suitable alternative comes forward.

8. **Election of Committee Members**

The following Committee members have agreed to stand for the coming year: Mark Dowse (General Member), Justine Fitzgerald (General Member), Dom Jinks (Kennford Productions), Simon Preece (St. Andrews Church Parochial Parish Council), Ben Stretton (Kenn Parish Council), Neil Woodward (General Member).

**Proposed by Neil Woodward, seconded by Elizabeth Harman and approved by the meeting.**

**9. Any other business**

1. **Phased Re-opening –** After a lengthy discussion, it was agreed that the Committee would continue to follow the advice offered by ACRE with regard to the re-opening of the Centre. It appears that the situation is unlikely to change before the 17th May, when a few of the Centre’s regular users can be allowed to return.
2. **Entertainment Hub Marketing –** MD proposed the formation of a sub-committee to draw up plans to promote the Centre’s facilities for a wide range of entertainment.

There being no further business, the meeting closed at 7.45 pm